

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

August 26, 2014

The Southern Ohio Educational Service Center Governing Board met on Tuesday, August 26, 2014 at 7:00 p.m. at the Southern Ohio Educational Service Center for its regular monthly meeting. Members present were Mr. Clawson, Mrs. Gausman, Mr. Hill, Mr. Mount, Mr. Peck, Mr. West and Mr. Wilt along with Treasurer Rachel Meyer and Superintendent Tony Long. Mr. Lane was unable to attend.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #3235)

It was moved by Mr. Clawson and seconded by Mr. Wilt to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

MINUTE APPROVAL (Resolution #3236)

It was moved by Mr. Luck and seconded by Mr. Mount that the July 22, 2014 meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

Mr. West arrived.

PUBLIC PARTICIPATION

The following new employees in attendance introduced themselves: Martin Dobson, Robyn Donisi, Misty Ewry, Mark Foley, Elaine Holt, Beth Justice, Erica Leppert, Martin McGinley, Shannon McGowan, Erin Oleen and Shelly Wellman.

RESOLUTION OF SUPPORT FOR BRIGHT LOCAL EARNED INCOME TAX LEVY
(Resolution #3237) [See Minute Page #6282]

It was moved by Mr. West and seconded by Mr. Luck to approve the following resolution of support for a 1% Earned Income Tax Levy to be placed before voters of the Bright Local School District at the November 4, 2014 election.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

August 26, 2014

GREAT OAKS ITCD REPORT

The Great Oaks handout, as previously provided by Mr. Lane, was shared:

- Highlights of the August 2014 Board of Directors' Meeting Technology Conference Center

LEGISLATIVE LIAISON REPORT

Mr. Peck shared the Ohio School Boards Association publication, *The Link*, to update the board on Ohio's legislative matters. The following bullets are highlights from his report:

- Incoming freshmen under three sets of standards
- Legislative Breakfast on September 9th at Montgomery County Educational Service Center to meet candidates
- Hearings to express views on common core to be held this week
- Interesting school year with online testing

FINANCIAL REPORTS

Mrs. Meyer reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #3238)

It was moved by Mr. Peck and seconded by Mr. Wilt that the paid bills for the previous month be approved as presented, for a total of \$645,658.66.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

FISCAL YEAR 2015 PERMANENT APPROPRIATIONS (Resolution #3239)

[See Minute Page #6283-6284]

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Clawson and seconded by Mr. Luck to approve permanent appropriations for all funds for Fiscal Year 2015 as presented.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

August 26, 2014

TREASURER DISCUSSION ITEMS

1. Fiscal Office Update:

I attended and participated in new employee orientations on July 28th at the SOESC Wilmington office and August 4th at Region 14/Hopewell Center. I believe we have added valuable employees to our already excellent staff. I also want to add that Rogina Conroy and Lisa Homan do a very nice job providing this service to new employees.

Karla Dunlap, Lisa Homan and I are processing employment paperwork for 16 new hires, 4 of which had their first pay on August 15th with the remaining new hires having their first pay on August 30th. It takes the fiscal office, on average, two or three hours per employee to load all of their information into the payroll system. It also takes the fiscal office 30-60 minutes per employee that has left our employment to turn off their payroll deductions, leave accruals and calculate final pay amounts.

Mary Camp and I just sent out the first invoices of the year for primary services. Region 14/Hopewell and the ESC's services have been combined into one invoice per district. If you recall, we began this practice in FY14 with the goal of reducing the number of invoices, provide consistency in billing, and make it easier for districts to process payments to the ESC.

The fiscal and human resources offices continue to work closely together to make the HR/Fiscal employment paperwork process seamless. The fiscal and human resources offices have met on August 1st and August 6th and will meet again on August 19th to ensure that we keep the lines of communication open for situations surrounding new hires or situations surrounding veteran employees. I will continue to schedule monthly meetings to ensure that the lines of communication remain open.

I have scheduled meetings on August 18th and August 28th with Lisa Barnhouse at Region 14/Hopewell Center. I feel these meetings are necessary since I am responsible for the Region 14/Hopewell Cooperative Service Book and I feel it is imperative that I keep the lines of communication open to ensure that I am aware of changes/additions, etc. that impact the cost of services to participating districts. I will also be meeting with her to discuss the grants supporting the work of the State Support Team. I plan to continue to schedule these meetings on a monthly basis to ensure that I am kept abreast of any new developments pertaining to cooperative services or grants.

2. Program Update:

Later in the year, I will request that the board transfer dollars from the Gifted Fund to the General Fund. Mr. Unversaw began this process in FY14 and he indicated that he planned to terminate the Gifted Fund in FY15 and process all gifted program transactions through the General Fund.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

August 26, 2014

PERSONNEL CONTRACT RESIGNATION: ESC (Resolution #3240)

Upon the recommendation of Superintendent Long, it was moved by Mr. Peck and seconded by Mr. West to approve the resignation of the following personnel:

[See Minute Page #6285]

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

PERSONNEL CONTRACT AGREEMENTS (Resolution #3241)

Upon the recommendation of Superintendent Long, it was moved by Mr. Mount and seconded by Mr. Clawson that the board approves employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

[See Minute Page #6286-6288]

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

ADOPTION OF AMERICAN FIDELITY SECTION 125 (Resolution #3242)

Upon the recommendation of Superintendent Long, it was moved by Mr. Luck and seconded by Mrs. Gausman to adopt the American Fidelity Section 125 Plan Document for the Southern Ohio Educational Service Center for the period of October 1, 2014 through September 30, 2015.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

APPROVAL OF AN IMPRACTICAL TO TRANSPORT RESOLUTION (Resolution #3243)

Upon the recommendation of Superintendent Long, it was moved by Mr. Peck and seconded by Mrs. Gausman to approve Clinton-Massie Local's request for Impractical Transportation of students.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

August 26, 2014

APPROVAL OF AN IMPRACTICAL TO TRANSPORT RESOLUTION (Resolution #3244)

Upon the recommendation of Superintendent Long, it was moved by Mr. Wilt and seconded by Mr. Mount to approve Fairfield Local's request for Impractical Transportation of students.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

APPROVAL OF AN IMPRACTICAL TO TRANSPORT RESOLUTION (Resolution #3245)

Upon the recommendation of Superintendent Long, it was moved by Mr. Luck and seconded by Mr. West to approve Bright Local's request for Impractical Transportation of students.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

APPROVAL OF PROVIDER CONTRACT(S) (Resolution #3246)

Upon the recommendation of Superintendent Long, it was moved by Mr. Clawson and seconded by Mr. Peck to approve the following provider contract(s) as listed:

PROVIDER CONTRACT(S)

<u>Client</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>
Felicity Franklin	IM-RE-1 Program	2014-2015 SY	NTE \$7,000.00
Ohio Department of Education	School Improvement Services and Special Education Services	2014-2015 SY	\$1,191,792.46
Ohio Department of Education	Ag Education Specialist Contract	2014-2015 SY	\$113,452.41

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

HOPEWELL REGIONAL ADVISORY COUNCIL (Resolution #3247)

Upon the recommendation of Superintendent Long and the Hopewell Regional Advisory Council, it was moved by Mr. Peck and seconded by Mrs. Gausman to approve the following:

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

August 26, 2014

Personnel Contract Agreements:

Employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

[See Minute Page #6289]

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Long discussed the following with the board:

1. The Ohio Department of Education plans to release the 2013-14 local district report cards in mid-September.
2. The OSBA Capital Conference registration is currently being accepted. Dennis, Richard, Roger, Rachel and Tony will be attending. Dennis Mount will be recognized by the Ohio Educational Service Center on Monday morning, November 10th for his 20 years of service as a board member.
3. The Southwest Ohio School Boards Association will be conducting their Fall in-service on Thursday, October 9th at the Warren County Career Center in Lebanon. Please contact me before October 1 if you plan on attending.
4. Opening of school has gone very well for our member school districts. The SOESC has had representation at most of our member school districts' opening day convocations. The SOESC Opening Day Convocation was held at Wilmington College. Four \$100 checks and four \$200 checks were handed out to employees for perfect attendance.
5. Dr. Shane Shope at Lynchburg-Clay announced his resignation effective January 2, 2015. I will be attending the August 21st Lynchburg-Clay Board of Education meeting to discuss their next steps.
6. I received an email from Bureau of Workers Compensation. They will be redistributing \$128 million in refunds to local government agencies. Our ESC will receive approximately \$12,000 in a rebate.
7. Reminder to Finance Committee that the Superintendent and Treasurer Evaluations are to be revised.
8. Tire Discounters Friends and Family Fleet Program Coupons were introduced on Opening Day and shared at the board meeting.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

August 26, 2014

ADJOURNMENT (Resolution #3248)

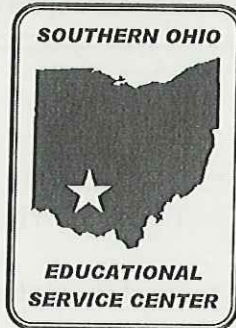
It was moved by Mr. Luck to adjourn to meet again in regular session on September 23 at 7:00 p.m. Southern Ohio Educational Service Center in Wilmington.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

Board President

Treasurer

**Southern Ohio Educational Service Center
Governing Board**



**Resolution
#3237**

August 26, 2014

**In Support of the ^{Bright}Clinton-Massie Local Schools
Income Tax Levy**

Whereas, the Southern Ohio Educational Service Center Governing Board recognizes the need to provide for a sound educational programs and facilities for the students of Adams, Clinton, Fayette and Highland County, and

Whereas, the Bright Local Board of Education has determined a need for a 1% earned income tax levy, and

Whereas, the residents of the Bright Local School District will be asked on November 4, 2014 to vote for the new income tax levy,

Therefore, be it resolved that the Southern Ohio Educational Service Center Governing Board expresses its strong support for the 1% earned income tax levy and encourages the citizens of the Bright Local Schools to vote for passage of such.

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
 FY 2015 PERMANENT APPROPRIATIONS

FUND	OBJECT	SCC	DESCRIPTION	GENERAL FUND												TOTAL ACCOUNT	
				July	August	September	October	November	December	January	February	March					
001	100	0000	SALARIES	\$ 2,466,893.00	\$ 158,484.00											\$ 2,625,377.00	
001	200	0000	FRINGE BENEFITS	\$ 1,043,088.90	\$ 55,568.00											\$ 1,098,656.90	
001	400	0000	PURCHASED SERVICES	\$ 342,919.54	\$ 10,680.00											\$ 353,599.54	
001	500	0000	SUPPLIES & MATERIALS	\$ 36,630.00	\$ 3,000.00											\$ 39,630.00	
001	600	0000	CAPITAL OUTLAY	\$ 10,400.00	\$ 700.00											\$ 11,100.00	
001	800	0000	OTHER OBJECTS	\$ 50,805.81												\$ 50,805.81	
001	900	0000	CONTINGENCIES / TRANSFERS	\$ 1,155,000.00												\$ 1,155,000.00	
			GENERAL FUND TOTAL	\$ 5,334,169.25												\$ 5,334,169.25	
OTHER FUNDS																	
001		9001	GIFTED GENERAL FUND	\$ 26,685.05												\$ 26,685.05	
001		9018	STAFF DEVELOPMENT GENERAL FUND	\$ 61,334.69												\$ 61,334.69	
001		9050	TERMINATION / RETIREMENT BENEFITS FUND	\$ 104,145.47												\$ 104,145.47	
007		0000	UNCLAIMED FUNDS	\$ 11.00												\$ 11.00	
008		9271	WADELLE FUND	\$ 53,300.00												\$ 53,300.00	
014		9197	ALTERNATIVE SCHOOL CLINTON COUNTY FUND	\$ 124,420.00	\$ 1,381.50											\$ 125,801.50	
022		9245	HOPEWELL GENERAL FUND	\$ 4,136,264.00												\$ 4,136,264.00	
022		9500	D.A.R.E AGENCY FUND	\$ 19,517.23	\$ 110.00											\$ 19,627.23	
462		9013	ALTERNATIVE CHALLENGE FY14 FUND	\$ 5.98												\$ 5.98	
463		9014	ALTERNATIVE CHALLENGE FY15 FUND	\$ 44,359.00												\$ 44,359.00	
451		9413	ONENET CONNECTIVITY FY15 FUND	\$ -												\$ -	
499		9006	STATE SUPPORT TEAM FY14 FUND	\$ 3,477.06												\$ 3,477.06	
499		9007	STATE SUPPORT TEAM FY15 FUND	\$ 115,140.50												\$ 115,140.50	
516		9223	IDEA PART B FY14 FUND	\$ 160,694.29												\$ 160,694.29	
516		9224	IDEA PART B FY15 FUND	\$ 1,017,492.96												\$ 1,017,492.96	
516		9806	PARENT MENTOR FY14 FUND	\$ 2,734.05												\$ 2,734.05	
516		9807	PARENT MENTOR FY15 FUND	\$ 25,000.00												\$ 25,000.00	
587		9505	EARLY LEARNING DISCRETIONARY FY14 FUND	\$ 75.88												\$ 75.88	
587		9506	EARLY LEARNING DISCRETIONARY FY15 FUND	\$ 46,659.00												\$ 46,659.00	
590		9004	OTES FY15 FUND	\$ 16,300.00												\$ 16,300.00	
599		9507	SPDG FY14 FUND	\$ 33,803.54												\$ 33,803.54	
599		9508	SPDG FY15 FUND	\$ 12,500.00												\$ 12,500.00	
599		9603	UD - PARAPROFESSIONAL FY14 FUND	\$ 20,983.45												\$ 20,983.45	
OTHER FUNDS TOTAL				\$ 229,923.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 229,923.50	
Monthly Appropriation Changes																	
GRAND TOTAL APPROPRIATIONS - ALL FUNDS																	\$ 11,360,563.90

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
FY 2015 PERMANENT APPROPRIATIONS

3/15/2014

Notes:

General Fund - Staff Wellness Dollars \$7,715.81 (additional funds from the EPC expected)
General Fund - Tuition Reimbursement for all staff collectively \$7,000.00
General Fund - Board Service Fund set at \$7,500.00 on a calendar year basis
Termination Benefits Fund - Unemployment, Severance, and Vacation Payouts

Contingencies:

General Fund - Emergency Fund -4 months of expenses \$1,080,000.00
General Fund - Building Fund \$75,000.00 FY 2015 - add \$25,000.00 per year until FY 2018
Hopewell General Fund - Emergency Fund - 4 months of expenses \$1,000,000.00.
Hopewell General Fund - Building Fund \$100,000.00 - (HVAC, siding, updates, repair, etc...)
Hopewell General Fund - Termination / Retirement Benefits setaside \$30,000.00

Transfers: (To be made - more information to follow)

Gifted Fund dollars to be transferred to the General Fund - all gifted accounting transactions will be moved to the General Fund in FY 2015.

0684

Resignation Approval Recommendations
ESC

Last Name	First Name	Tentative Position	Contract Type	Effective Date
Thomas	Mark	Instructional Tech Director	Administrator Cert/Class	8/17/2014

0685

8/15/2014

Employment Recommendations
ESC

8/15/2015

Last Name	First Name	Tentative Position	Contract Beg.	Contract End	Length of Contract	Days	Schedule	Step	Degree	Amount	Pay Type	Contract Type
Dendinger	Tracy	Ag Specialist Program Coordinator/ODE partnership	2014	2015	1	248	MA C	14	Masters	\$ 71,771.00	Salary	Certificated Employee
Dorisi	Robyn	Curriculum Consultant Clinton-Masse	2014	2015	1	243	MA C	21	Masters	\$ 77,963.00	Salary	Administrator Cert/Class
Wellman	Shelly	Gifted Intervention Specialist Blanchester	2014	2015	1	179	MA (A)	18	Masters	\$ 56,347.00	Salary	Certificated Employee
Wellman	Shelly	Gifted Intervention Specialist Blanchester	2014	2015	1	3	MA (A)	18	Masters	\$ 944.00	Salary	Certificated Supplemental

0686

8/15/2015

Contract Amendment Recommendations ESC

0687

Last Name	First Name	Tentative Position	Contract Beginning SY	Contract Ending SY	Change 1	Change 2	Change 3
Roderick	Marinda	Speech Language Pathologist	2014	2015	Now known as Marinda Fries	Moving from Bachelors+ to Masters	Increase Salary from \$34,945.00 to \$37,028.00
Leppert	Erica	Assistant Director of Special Education ACOV Schools	2014	2015	Moving from Bachelors to Masters	Increase Salary from \$40,085.00 to \$44,782.00	

EAST CLINTON SUBSTITUTE TEACHERS FOR THE 2014-2015 SCHOOL YEAR

AUGUST 13, 2014 LIST

- Please remove Rhonda Pursell from your list she has received full-time employment.
- Please remove Loreita Keech from your list.

	Last Name:	First Name:
1.	BABB	JAMES
2.	BARRETT	JANET
3.	BEAM	BARBARA
4.	BOWER	PENELOPE
5.	BRACKEMYRE	ANTHONY
6.	BROWN	ASHLEY
7.	CAMPBELL	BRENDA
8.	COBB	CYNTHIA
9.	COCCIA	NANCY
10.	EADS-WALKER	MARGIE
11.	FOGLE	CHRIS
12.	GRATE	BRANDI
13.	HAMILTON	MELANIE
14.	HUFF-DAYE	JANA
15.	MARTIN	SAMANTHA
16.	MAUST	KYLE
17.	MILLER	KIMBERLY
18.	MOORE	GAYE
19.	MOORE	INGRID
20.	MORSE	ASHLEY
21.	NARTKER	SANDRA
22.	PIERSON	JACKIE
23.	ROBINSON	JAMES D.
24.	ROBLE (THOMPSON)	LEANDRA
25.	SEABAUGH	JENNIFER
26.	SNOWBALL	WILLIAM
27.	STORER	KIMBERLY
28.	VOISEY	LORI
29.	WALTERS	DEREK
30.	WILLIAMS	AMY

Employment Recommendations
Region 14/HW

0689

Last Name	First Name	Tentative Position	Contract Beg.	Contract End	Length of Contract	Days	Schedule	Step	Degree	Amount	Pay Type	Contract Type
Holt	Elaine	Itinerant Teacher for Hearing Impaired/Deaf	2014	2015	1	184	Itinerant +	6	Bachelor's +	\$ 41,001.00	Salary	Certificated Employee
Libecap	Tommy	Speech Language Pathologist Supervisor	2014	2015	1	as needed	Audio/Sp	15	Masters	\$ 41.45	Hourly	Retired Certificated
Phelan	Sarah	Substitute	2014	2015	1	as needed	No Schedule	0	No Degree on Schedule	\$ 10.00	Hourly	Classified Substitute
Phelan	Sarah	Substitute	2014	2015	1	as needed	Interp	0	No Degree on Schedule	\$ 17.29	Hourly	Classified Substitute

